



EUROPEAN COMMISSION

## **PROTECTION OF YOUR PERSONAL DATA**

**This privacy statement provides information about the processing and the protection of your personal data.**

**Processing operation:** Websites and e-services at the JRC

**Data Controller:** JRC. A.1 –Resource Planning

**Record reference:** DPR-EC-00406.3

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## **1. Introduction**

The European Commission (hereafter ‘the Commission’) is committed to protect your personal data and to respect your privacy. The Commission collects and further processes personal data pursuant to [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (repealing Regulation (EC) No 45/2001).

This privacy statement explains the reason for the processing of your personal data, the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer and the European Data Protection Supervisor.

The information in relation to the processing operation “websites and e-services at the JRC” is undertaken by the Resource Planning Unit A.1 of the Joint Research Centre (JRC.A.1), which acts as the data controller.

The JRC Directorate D Unit D2 is managing the processing itself and acts as the data processor.

## **2. Why and how do we process your personal data?**

Most of JRC websites are accessible without giving any personal information. Personal data however are required in the following cases which this record aims to cover.

### **Personal data published on JRC websites**

Personal data in relation to a specific activity or event or to communicate on achievements or contributions to JRC activities and scientific publications.

This record concerns the Marine Strategy Framework Directive - Competence Centre (MCC) website.

Your personal data will not be used for an automated decision-making including profiling.

## **3. On what legal ground(s) do we process your personal data**

We process your personal data, because, according to Article 5(1)(d) you have given your consent to the processing of your personal data for one or more specific purposes. Registration of data subjects to access the e-services is purely on a voluntary basis. The persons concerned have unambiguously given their consents (Art. 5 (d) of Regulation (EU) 2018/1725).

We do not process **special categories of personal data**, therefore Article 10 of Regulation (EU) 2018/1725 does not apply.

## **4. Which personal data do we collect and further process?**

The type of personal information we collect depends on how you are specifically interacting with us and which services you are using. Generally, we collect the following categories of personal information:

### **A. Personal data published on JRC websites**

The following data fields may be published on the JRC websites:

- Contact Information: Title, first name and last name, alias, personal and/or professional (postal address, phone number, fax, email address, personal website).

- Education, professional information: Education, employer, job title/function with an organization, previous affiliation, short biography, curriculum vitae (CV), description of current work, scientific publications.
- Your picture: Photos, video, voice.

**B. JRC MCC administrators:**

The personal data collected are: Name, surname, affiliation, EU login username and email.

**5. How long do we keep your personal data?**

**A. Personal data published on the JRC websites**

Your personal data are kept for a maximum of 4 years, starting from the date you submit your consent, via email or specific authorisation form, to publish your personal data on JRC websites. For retention after that period, a renewed declaration of consent from the data subject is required.

**B. JRC MCC administrators:**

The JRC Directorate D Unit D2 only keeps your personal data for the time you will be working in the Marine Strategy Framework Directive - Competence Centre as administrator. Your personal data will be deleted when you will no longer work on these activities/under this specific role.

**C. Additional information**

In the case of EU Login the Commission personnel number, a unique key and group membership may be collected.

Cookies are managed according to the Commission corporate policy.

**6. How do we protect and safeguard your personal data?**

All personal data in electronic format (e-mails, documents, databases, uploaded batches of data, etc.) are stored either on the servers of the European Commission or of its contractors. All processing operations are carried out pursuant to the [Commission Decision \(EU, Euratom\) 2017/46](#) of 10 January 2017 on the security of communication and information systems in the European Commission.

The Commission's contractors are bound by a specific contractual clause for any processing operations of your data on behalf of the Commission, and by the confidentiality obligations deriving from the transposition of the General Data Protection Regulation in the EU Member States ('GDPR' [Regulation \(EU\) 2016/679](#)).

In order to protect your personal data, the Commission has put in place a number of technical and organisational measures in place. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

**7. Who has access to your personal data and to whom is it disclosed?**

**Personal data published on JRC websites**

The personal data published on the JRC websites can be accessed by any person in the world using the Internet or subscribing to Internet notification services.

## **8. What are your rights and how can you exercise them?**

You have specific rights as a 'data subject' under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, rectify or erase your personal data and the right to restrict the processing of your personal data. Where applicable, you also have the right to object to the processing or the right to data portability.

You have consented to provide your personal data to JRC Directorate D Unit D2 for the present processing operation. You can withdraw your consent at any time by notifying the Data Controller. The withdrawal will not affect the lawfulness of the processing carried out before you have withdrawn the consent.

You can exercise your rights by contacting the Data Processors/Data Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given under Heading 9 below.

Where you wish to exercise your rights in the context of one or several specific processing operations, please provide their description (i.e. their Record reference(s) as specified under Heading 10 below) in your request.

## **9. Contact information**

### **- The Data Processor and Data Controller**

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the,

Data Processor: JRC-MCC-CONTACT@ec.europa.eu

Data Controller: JRC-ICT-ARCHITECT-OFFICE@ec.europa.eu.

### **- The Data Protection Officer (DPO) of the Commission**

You may contact the Data Protection Officer ([DATA-PROTECTION-OFFICER@ec.europa.eu](mailto:DATA-PROTECTION-OFFICER@ec.europa.eu)) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

### **- The European Data Protection Supervisor (EDPS)**

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor ([edps@edps.europa.eu](mailto:edps@edps.europa.eu)) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

## **10. Where to find more detailed information?**

The Commission Data Protection Officer (DPO) publishes the register of all processing operations on personal data by the Commission, which have been documented and notified to him. You may access the register via the following link: <http://ec.europa.eu/dpo-register>.

This specific processing operation has been included in the DPO's public register with the following Record reference: DPR-EC-00406 - E-services on JRC websites